

March 10th, 2022 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 7:01pm at the Municipal Building.

Present were: Town Supervisor Sandra Clark, Councilman David Johnson, Councilperson Rachel Pitkin, Councilperson Karen Peebles, Councilman Gordon Hutton, Highway Superintendent Joe Wasilewski and Town Clerk Sarah Edington.

Citizens present were: Mike Bellinger, Seth Widrick, John Howland, and Angie Kimball.

The Pledge of Allegiance was led by Supervisor Sandra Clark.

AUDIT/AUTHORIZATION OF BILLS: MOTION #23 OF 2022 was made by Councilperson Rachel Pitkin and seconded by Councilman David Johnson to authorize the bills. All in favor. Motion carried.

CITIZENS RECOGNITION:

Mike Bellinger said he was impressed with the new website, and would also like to know if it is possible to have a street light put in by his house or by Berry Drive. Supervisor Sandra Clark will look into this and give National Grid a call.

Angie Kimball for the Tug Hill Commission gave her report to the Town Board.

ENFORCEMENT OFFICER: John Howland, no new permits but a complaint has been made about a property on County Route 97. It is up to the town about how they would like to handle. The Town Board would like to first take a look into any possible permits before pursuing further action. Supervisor Sandra Clark asked John Howland if in the last few years 14 permits were an average yearly number he said yes.

HEALTH OFFICER: The Town Clerk reported no new updates.

ASSESSOR: No new updates.

B.A.R.: Still a vacancy. Must complete training by May to serve on B.A.R.

PLANNING BOARD: Marty Tokos sent in a special meeting notice set for March 16th to finalize the action on a subdivision.

ZONING BOARD OF APPEALS: No new updates.

APPROVAL OF MINUTES: The February 10th Meeting Minutes were reviewed **MOTION #24 2022** was made by Councilman Gordon Hutton and was seconded by Councilperson Rachel Pitkin to accept the minute with corrections. All present were in favor. Motion was carried.

APPROVAL OF TOWN CLERK'S MONTHLY REPORT: The Town Board reviewed the Town Clerk's monthly report. **MOTION #25 OF 2022** was made by Councilman David Johnson and was seconded by Councilperson Rachel Pitkin to accept the monthly report. All present were in favor. Motion was carried.

APPROVAL OF TOWN CLERK'S YEARLY REPORT: The Town Board reviewed the Town Clerk's yearly report. **MOTION #26 OF 2022** was made by Councilperson Rachel Pitkin and seconded by Councilman David Johnson to accept the yearly report. All in favor. Motion carried.

UNFINISHED BUSINESS:

1. The Town Board would like to set up a meeting with J. Russell for possible new Town Attorney.
2. ARPA- Supervisor Sandra Clark attended a meeting and found a new way to use the ARPA funding, but will further look into if street lighting is possible.
3. Audit- Supervisor Sandra Clark will call Angie Kimball to coordinate with Laird Petrie to have a preliminary audit, and also found three types of audits the Town Board would need to choose which to have done.
4. Computer/Internet- Supervisor Sandra Clark would like to have Taylor come back out and have a few things fixed.
5. Cyber Training- Supervisor Sandra Clark will be sending the PowerPoint.
6. Councilperson Rachel Pitkin asked if the water project was still something the Town Board was still interested in because she would like to send post cards out to see how the people of the Town feel about it.

NEW BUSINESS:

1. Summer Rec- is looking to see if the Town of Lorraine is interested in still participating asked for \$2,105.00 **MOTION #27 of 2022** Councilperson Rachel Pitkin and seconded by Supervisor Sandra Clark. All in favor. Motion carried.
2. Frontier Housing Grants- Supervisor Sandra Clark will post information down to Keitha's and on the website.
3. Change of hours for Town Clerk to post in the newspaper. Monday 5p.m.-7p.m. and Wednesday 4p.m.-6p.m.
4. Ambulance staff is aging out they may consider forming a district like the Fire Department district. Ambulances are not a required service by the Town.
5. Masks and Test Kits- Town Clerk still has many left but test kits expire May 27th 2022.

6. Snirt- Keitha wanted to check with Highway Superintendent Joe Wasilewski to close (egg street) Keitha's is not an official registration point. Highway Superintendent Joe Wasilewski will put up barricades.
7. Councilperson Rachel Pitkin asked about the budget and if Supervisor Sandra Clark had looked into Williamson Program. Supervisor Sandra Clark wants to make sure our current program has other options to be more informative. Councilperson Rachel Pitkin would still like a quote from Williamson.
8. Councilman David Johnson asked Supervisor Sandra Clark to ask Angie Kimball and Laird to do the preliminary audit.
9. Supervisor Sandra Clark spoke with E & V and it looks like they have yet to credit a few back credits.

Highway Superintendent:

Turned the paperwork into the Workplace for summer mowing. 284 Agreement is updated. The price of asphalt is on the rise. Highway Superintendent Joe Wasilewski gave a few ideas for some uses of property owned by the Town by the bridge. Town of Worth has a lowboy trailer for sale and he would like to buy it with an intermunicipal agreement. The Town of Worth wants \$5,000.00. Highway Superintendent Joe Wasilewski will have a full inspection at next month's Town Board meeting. New Truck came in today and left today. The 2023 Replacement patrol truck would need to be approved. Highway Superintendent Joe Wasilewski I'd like to know if the Town Board is in a position to continue with the replacement schedule because of production delays ordering now still wouldn't come until late to 2023 possibly 2024. **MOTION #27 of 2022** is made by Councilperson Rachel Pitkin and seconded by Councilman David Johnson if the truck could be paid off and chip came back Highway Superintendent Joe Wasilewski can continue replacement schedule.

MOTION #28 of 2022 To go into executive session at 8:41p.m. was introduced by Supervisor Sandra Clark and seconded by Councilperson Rachel Pitkin. All in favor. Motion carried. Highway Superintendent Joe Wasilewski and Town Clerk Sarah Edington were invited to stay.

Executive Session: Personnel Matter.

MOTION #29 of 2022 to end executive session at 8:45p.m. was introduced by Supervisor Sandra Clark and seconded by Councilperson Rachel Pitkin. All in favor. Motion carried.

BALANCES ON ACCOUNTS:

General: \$324,807.27

Highway: \$649,367.36

Town Board pushes Supervisor Audit to next meeting. Town Board Audit of the Supervisor will be held on April 14th 2022 at 6p.m. with Town Board meeting to follow.

ADJOURNMENT: MOTION #30 was made by Councilperson Rachel Pitkin and seconded by Councilman David Johnson to adjourn the meeting at 9:13pm. All in favor. Motion carried.

Respectfully submitted by Town Clerk, Sarah Edington