

## **December 29th official special meeting MINUTES**

The Lorraine Town Board opened the special meeting at 5:09 p.m. at the Municipal Building.

Present were: Supervisor Sandra Clark, Councilman David Johnson, Councilman Gordon Hutton, Councilperson Rachel Pitkin, Highway Superintendent Joe Wasilewski, and Town Clerk Sarah Edington.

### **AUDIT/AUTHORIZATION OF BILLS:**

**MOTION #159 of 2023 Bills # 2023G 257-270** was made by Councilperson Rachel Pitkin and seconded by Councilman David Johnson. All present were in favor. Motion carried

**MOTION #160 of 2023 Bill # 2023H 225-241** was made by Councilman David Johnson and seconded by Councilperson Rachel Pitkin. All present were in favor. Motion carried

**MOTION #161 of 2023** to accept the correction to Bob's Auto bill was made by Councilman Gordon Hutton and seconded by Councilperson Rachel Pitkin. All present were in favor. Motion carried.

**MOTION #162 of 2023** to accept the Town Clerk monthly report was made by Councilperson Rachel Pitkin and seconded by Councilman Gordon Hutton. All present were in favor. Motion carried.

**MOTION #163 of 2023** to accept the audit of the Town Clerks Petty cash was made by Councilman David Johnson and seconded by Councilman Gordon Hutton. All present were in favor. Motion carried.

### **NEW BUSINESS:**

- **Supervisor yearly audit-** set to be March 14th, 2024 before the regular scheduled meeting **MOTION #164** was made by Councilman David Johnson and seconded by Councilperson Rachel Pitkin. All present were in favor. Motion carried

### **UPDATES:**

- **Real property-** The tax packet has been picked up but the system might not be updated yet.
- **Town clerk hours-** Wednesday 4-6 pm. Thursday 4-6 pm. Friday 5-7 pm.
- Councilman David Johnson asked about the assessor Supervisor Sandra Clark has spoken with him, and he is doing well with the revaluation.
- **Security System-** has been updated and is done.

**Highway Superintendent:** Highway Superintendent Joe Wasilewski informed the Town Board that Over head door had not started. The Highway crew is not yet on the night shift due to the nice weather. The patrol truck that was ordered could be ready by the summer of 2024.

### **Executive Session-**

**MOTION #165 of 2023** was made by Supervisor Sandra Clark, and seconded by Councilperson Rachel Pitkin to go out of the regular meeting at 5:41 pm All present were in favor. The motion was carried.

**MOTION #166 of 2023** was presented by Councilperson Rachel Pitkin and seconded by Supervisor Sandra Clark to go into executive session at 5:41 p.m. All are present in favor. Motion carried.

**MOTION #167 of 2023** was made by Supervisor Sandra Clark, and seconded by Councilperson Rachel Pitkin to exit the executive session at 5:48 p.m. All are present in favor. Motion carried.

**MOTION #168 of 2023** was made by Supervisor Sandra Clark and seconded by Councilperson Rachel Pitkin to go back into regular meetings at 5:48 p.m. All are present in favor. Motion carried.

Organizational meeting set for January 11th, 2024

**ADJOURNMENT: MOTION # 169 of 2023** was made by Councilperson Rachel Pitkin and seconded Councilman Gordon Hutton to adjourn at 5:50 p.m. All present in favor. Motion carried.

Respectfully submitted by Town Clerk, Sarah Edington