

## **April 14<sup>th</sup>, 2022 OFFICIAL MINUTES**

The Lorraine Town Board opened their monthly meeting at 6:40pm at the Municipal Building.

Present were: Town Supervisor Sandra Clark, Councilman David Johnson, Councilperson Karen Peebles, Councilman Gordon Hutton, Highway Superintendent Joe Wasilewski and Town Clerk Sarah Edington.

Citizens present were: Brain Whattam (Christman Rep), John Howland, and Angie Kimball.

**AUDIT/AUTHORIZATION OF BILLS: MOTION #31 OF 2022** was made by Councilman David Johnson and seconded by Councilman Gordon Hutton to authorize the bills. All in favor. Motion carried.

**PETTY CASH:** Counted and signed.

**APPROVAL OF TOWN SUPERVISOR YEARLY REPORT:** The Town Board reviewed the Town Supervisor's yearly report starting at 6:11p.m. and finished at 6:38p.m. **MOTION #32 OF 2022** was made by Councilman Gordon Hutton and second in by Councilman David Johnson. All in favor. Motion carried.

### **CITIZENS RECOGNITION:**

Brian Whattam from Christman Fuel Company to discuss possible future business. Supervisor Sandra Clark addressed a few concerns with E & V and how they bill, Brian Whattam believes Christman Fuel would be better due to more efficient billing system.

Angie Kimball from the Tug Hill Commission gave her report to the Town Board. And also has a new circuit writer.

**ENFORCEMENT OFFICER:** John Howland, no new permits but the Westerdick/Pierce property, has a DEC investigation open for possible spilled waste.

**HEALTH OFFICER:** The Town Clerk reported no new updates.

**ASSESSOR:** Jim Rounds records will be available May 1st. 2022.

**B.A.R:** Town Board voted for William Stowell for the new B.A.R. member with 4 hours of training that will need to be done.

**PLANNING BOARD:** Marty Tokos sent in his report with a new subdivision.

**ZONING BOARD OF APPEALS:** No new updates.

**APPROVAL OF MINUTES:** The March 10<sup>th</sup> Meeting Minutes were reviewed **MOTION #33 2022** was made by Supervisor Sandra Clark and was seconded by Councilman David Johnson to accept the minutes with corrections. All present were in favor. Motion was carried.

**APPROVAL OF TOWN CLERK'S MONTHLY REPORT:** The Town Board reviewed the Town Clerk's monthly report. **MOTION #34 OF 2022** was made by Councilperson Karen Peebles and was seconded by Councilman David Johnson to accept the monthly report. All present were in favor. Motion was carried.

**UNFINISHED BUSINESS:**

1. Supervisor Sandra Clark contacted Laird, and a preliminary audit is scheduled.
2. Snow plow turnaround sample resolution is available.
3. Street lights: a few weeks to start this project and would be saving the Town money to convert to LED's.
4. TNT: called would like to seal coat this year. And was last done in 2020. Highway Superintendent Joe Wasilewski suggested still getting the quote despite high asphalt prices. Highway Superintendent Joe Wasilewski suggested putting an open bid in the newspaper.
5. E & V: Town Board has a new bill, Highway Superintendent Joe Wasilewski says there should only be one outstanding voucher for a delivery made today. E & V says The Town owes more money but has yet to be credited for finance charges.
6. Attorney: David Geurtsen has gone out on his own. Supervisor Sandy Clark would like him to still finish outstanding issues.
7. Website: still having issues with a few things that need to be fixed such as minutes from a different town, mobile application still not working. The Town Board is working on it. Supervisor Sandra Clark had a few things changed already; addresses and typos.
8. Kevin Townsend: Sexual Harassment, Workplace Violence, and Cyber training will be set up with Supervisor Sandra Clark, Town Clerk Sarah Edington and Deputy Town Clerk Sarah Carrier as well as Highway Superintendent Joe Wasilewski and Highway crew.
9. Conference reminder: Councilperson Rachel Pitkin and Councilperson Karen Peebles are going as well as Highway Superintendent Joe Wasilewski and Deputy Highway Superintendent Harold Downey.

10. Enhanced: Supervisor Sandra Clark spoke with Vince at Enhanced on new budget reports. The Town Board agrees that they don't look better. Town Board still suggests getting a quote from the programmer. Highway Superintendent Joe Wasilewski asked if the program could be imported to Excel to show the difference in budget as it changes. Councilman David Johnson asked how much Williamson really costs. The Town Board agreed to get a programmer quote and Williamson quote by next meeting that has payroll and budget programs to show the amended budget. Our current program's only issue is the budget.

### **NEW BUSINESS:**

1. Open Bid for new fuel company: Brian Whattam from Christman's came to answer any questions. Councilman Gordon Hutton suggested checking conversion from fuel oil to propane. Highway superintendent Joe Wasilewski will get a quote on the conversion to propane. Angie Kimball from the Tug Hill Commission suggested possibly looking into a grant.
2. Councilperson Karen Pebbles will be sending postcards out to the water district and contacting Corey at Bernier and Carr about triangle addresses.
3. 8:33p.m. Open bids:

Chrisman, Superior, E&V, and Laflamme had sent bids. The Town Board reviewed them.

Councilman David Johnson said billing with E&V is an issue; delivery tickets never have a price on the ticket. Brian Whattam explains Christmans will have the price on each ticket.

### **Highway Superintendent:**

The Town of Worth has found the title and bill of sale; Highway Superintendent Joe Wasilewski said he would be going to check out the lowboy trailer. Snirt run update, everything went smoothly little to no damage, and no complaints. Porta potty set for May 1st down by the playground. The letters on the building have been painted. Salt shed needs to be painted and cold storage should be painted as well. Chandler Johnson would like to do the mowing through the summer, and the Town Board agreed to hire me. Highway Superintendent Joe Wasilewski gave a new quote of the new truck; new omissions won't be ready until 2023 Highway Superintendent Joe Wasilewski asked for a request to add a plug for a post pounder. The 2019 International cannot be paid off early due to terms of finance, but will be looking at roll over to pay off. **MOTION #35** to order a 2021 International truck was made by Supervisor Sandra Clark and seconded by Councilman David Johnson. All present were in favor. Motion was carried. Viking still needs to make the changes to the new truck; Highway Superintendent Joe Wasilewski will call next week on pick-ups and pricing. Lawrence Road got trees cut back working with soil and water. Also, an agreement with snow pals was made to no longer go onto the blacktop once paved.

**MOTION #36 of 2022** was made by Supervisor Sandra Clark and seconded by Councilman David Johnson to contract Christman fuel. All present were in favor. Motion was carried.

**Resolution #6 of 2022** was introduced by Supervisor Sandra Clark and Councilman David Johnson, Councilman Gordon Hutton, Councilperson Karen Peebles all agreed to proceed with the easement with and snowplow turn around.

**Motion #37 of 2022** to go into Executive session, was made by Supervisor Sandra Clark and seconded by Councilman David Johnson. All in favor. Motion carried.

**Executive Session:** opened at 8:53 PM to discuss legal matters and ended at 9 PM.

**MOTION # 38 of 2022** to end the executive session at 8:45p.m. was introduced by Supervisor Sandra Clark and seconded by Councilperson Karen Peebles. All in favor. Motion carried.

**BALANCES ON ACCOUNTS:**

Highway: \$573,726.35

General: \$304,859.48

**ADJOURNMENT: MOTION #39** was made by Councilman David Johnson and seconded by Councilperson Karen Peebles to adjourn the meeting at 9:03pm. All in favor. Motion carried.

Respectfully submitted by Town Clerk, Sarah Edington